
**THE
AZAD JAMMU AND KASHMIR
ELECTORAL ROLLS, RULES 1970
(AMENDED UPTO 2016)**

THE AZAD GOVERNMENT OF THE STATE OF
JAMMU & KASHMIR, LAW SECRETARIAT,
MUZAFFARABAD

NOTIFICATION

The President Azad Government of the State of Jammu & Kashmir is pleased to make and promulgate the Azad Jammu & Kashmir Electoral Rolls Ordinance, 1970, forming annexure 'A' to this Notification.

Sd/-
(MALIK MUHAMMAD ASLAM KHAN)
*Secretary to Azad Government of the
State of Jammu and Kashmir,
(Law Department).*

No. 750-850/SL/70 Dated 7th March, 1970.

ANNEXURE 'A'

THE AZAD JAMMU & KASHMIR ELECTORAL ROLLS ORDINANCE 1970

(Ordinance I of 1970)

Whereas it is necessary to provide for the preparation of electoral rolls for the purpose of inducting into office a duly elected Azad Government of the State of Jammu and Kashmir with the ultimate objective of promoting conditions conducive to carrying into effect the intents and purposes of the Resolutions of the United Nations Security Council and the United Nations Commission for India and Pakistan concerning the dispute over that State;

And whereas the State Council is not in session and the President is satisfied that immediate legislation is necessary;

Now, therefore, in exercise of the powers conferred by Section 17 of the Azad Jammu and Kashmir Government Act, 1968, the President of the Azad Government of the State of Jammu and Kashmir is pleased to make and promulgate the following Ordinance:-

1. Short title commencement and application. (1) This Ordinance may be called the Azad Jammu and Kashmir Electoral Rolls Ordinance, 1970.

(2) It shall come into force at once.

(3) It extends to the territories under the administration of the Azad Government of the State of Jammu and Kashmir and also applies to such of the State Subjects as were originally residing in those territories and the Indian occupied territories of the State of Jammu and Kashmir and are now residing in Pakistan.

2. Ordinance to overmade other laws.—This Ordinance shall have effect notwithstanding anything to the contrary contained in any law, for the time being in force in the Azad Jammu and Kashmir territory.

3. Definitions.— In this Ordinance, unless there is anything repugnant in the subject or context;

(a) ‘Government’ means the Azad Government of the State of Jammu and Kashmir;

(b) ‘President’ means the President of the Azad Government of the State of Jammu and Kashmir;

¹(c) “Commissioner” means the Chief Election Commissioner appointed under Section 50 of Azad Jammu and Kashmir Interim Constitution Act, 1974;

²(C-a) “Electoral area” means.

(a) in rural areas, a village: and

(b) in urban areas,—

(i) where there is a municipal ward, such ward:

(ii) where there is no municipal ward a well-defined mohallah or a street, or

(c) such other areas as may be determined by the Commissioner;

(d) ‘Prescribed’ means prescribed by rules made under this Ordinance;

¹ Substituted vide Act XIII of 2016 dated 09-02-2016

² Inserted vide Act XI of 1995 dated 25-6-95.

- (e) “Qualifying date” means the date fixed by the Chief Election Commissioner for preparation, revision or amendment of the electoral rolls under this Ordinance.
- (f) ‘State subject’ means a person who is a ‘State subject’ as defined in the late Government of the State of Jammu and Kashmir notification No. 1-L/84, dated the 20th April, 1927;
- (g) ‘Registration Officer’ means a Registration Officer appointed under section 9 and includes an Assistant Registration Officer performing the functions of the Registration Officer.
- ¹(h) “NADRA” means National Database and Registration Authority, established by Government of Pakistan.
- ²(i) “CNIC” means the Computerized National Identity Card issued by the NADRA.

4. ³Omitted.

5. ⁴Omitted.

6. Assistance to Election Commissioner.—(1) The Commissioner may require any person or authority in the Azad Jammu and Kashmir territory to perform such functions or render such assistance for the purpose of this Ordinance as the Commissioner may direct.

(2) All authorities of the Government shall assist the Commissioner in the performance of his functions and for this purpose the ⁵Government may, after consultation with the Commissioner, issue such orders as he may consider necessary.

(3) When so requested by the Commissioner, the ⁶Government shall make available to the Commissioner such staff as may be necessary for the performance of his functions.

7. Officers and servants.—The Commissioner may, in accordance with the rules made in this behalf, appoint such officers and servants as may be necessary for the performance of his functions under this Ordinance.

¹ Added vide Act XIII of 2016 dated 09-02-2016

² *Ibid*

³ Omitted vide Act XIII of 2016 dated 09-02-2016

⁴ *Ibid*

⁵ Substituted vide Act XIII of 2016 dated 09-02-2016

⁶ *Ibid*

18. Electoral Rolls for Election of Legislative Assembly.—(1) The electoral rolls for election to the Legislative Assembly shall be prepared for each electoral area.

(2) Notwithstanding anything contained in sub-section (1) separate electoral lists shall be prepared for.—

- (a) State Subjects residing in Azad Jammu & Kashmir territory;
- (b) State Subjects of the Indian occupied areas of the districts of Anantnag (Islamabad), Baramula and Muzaffarabad and now residing in Pakistan; and
- (c) State Subjects other than those mentioned in clauses (a) and (b) above and now residing in Pakistan.

²(3) Each Electoral Roll shall bear the name, father name and permanent address of the voter alongwith number contained in his CNIC or Form-B, as the case may be.

9. Appointment of Registration Officers, etc.—(1) The Commissioner shall appoint a Registration Officer for each electoral area for the purpose of the preparation, correction and amendment of an electoral roll for that electoral area and may, for that purpose, appoint as many Assistant Registration Officers as may be necessary; and the same person may be appointed as Registration Officer or Assistant Registration Officer for two or more electoral areas.

(2) Subject to such instructions as may be given in this behalf by the Commissioner:-

- (a) An Assistant Registration Officer may, under the control of the Registration Officer, perform the functions of a Registration Officer; and
- (b) A Registration Officer may require any person to assist him in the performance of his functions.

10. Preparation of electoral rolls, etc.— (1)The Registration Officer for an electoral area shall, under the superintendence, direction and control of the Commissioner, prepare for that area in the prescribed manner a draft electoral roll containing the name of every State subject who, on the qualifying date:-

¹ Substituted vide Act XI of 1995 dated 25-6-95.

² Added vide Act XIII of 2016 dated 09-02-2016

- ¹(a) is not less than eighteen years of age and possesses CNIC or original “Form-B” issued by the NADRA if he is likely to attain eighteenth year of age on qualifying date or photo bearing identity card for refugees of Jammu and Kashmir 1989 and afterward issued by the Government:

Provided that expired CNIC shall be valid for enrolment:

Provided further that if a state subject is likely to attain eighteen years of age on qualifying date, he shall be registered as voter on production of original Form-B issued by NADRA and number mentioned against his name for his prospective CNIC shall be entered in Electoral Roll:

Provided further that the refugees settled in Pakistan not holding state subject certificate may be enrolled as voter on certification of a committee constituted by Commissioner for each constituency as he may deems fit.

- (b) does not stand declared by a competent Court to be of unsound mind; and
- (c) is or is deemed under Section 12, to be resident in the electoral area.

(2) The draft electoral roll prepared under sub-section (1), together with a notice inviting claims and objections ²within such period as may be specified by the Commissioner with respect thereto, shall be published in such manner as may be prescribed.

(3) The Registration Officer shall make such additions, modifications or corrections in the draft electoral roll as may be required by any decision on any claim, or objection or as may be necessary for correcting any clerical, printing or other error.

³(4) After making additions, modifications or corrections, if any, under sub-section (3), the Registration Officer shall publish in the prescribed manner the final electoral roll for each electoral area.

- (5) (a) The Electoral Roll published under sub-section (4), upon issuance of its notification by the commissioner, be deemed to be the Electoral Roll of the electoral area concerned and shall come into force immediately on such notification.

¹ Substituted vide Act XIII of 2016 dated 09-02-2016.

² Inserted vide Act XXIX of 1995.

³ Substituted vide Act III of 1996.

(b) The existing electoral roll for the time being enforce shall continue to remain enforce and operative until the notification by the Commissioner under clause (a) is issued.

(6) If the Commissioner, on account of any gross error or irregularity in the preparation of an electoral roll for any electoral area published under sub-section (4), considers it necessary so to do, he may by order direct that:-

- (i) The electoral roll for that area be amended, revised or corrected in such manner as the Commissioner may deem fit;
- (ii) the electoral roll or draft for that area shall stand cancelled and that an electoral roll for such area be prepared afresh in- accordance with the provisions of the Ordinance or Rules made thereunder.

(7) An electoral roll shall be revised, amended or corrected in the prescribed manner, as and when necessary, so as: -

- (i)
 - (a) to correct any entry or supply any omission therein; or
 - (b) to include the name of any qualified person whose name does not appear on such roll; or
 - (c) to delete therefrom the name of any person who has died or who is or has become disqualified for enrollment on such roll.
- (ii) An electoral roll, as amended and corrected, from time to time, shall be maintained in the prescribed manner and shall, together with a notice inviting applications for further amendment and correction, be kept open to public inspection, and copies of such rolls shall be supplied to any person applying therefore, on payment of such fee as may be prescribed.

¹10-A. Departure from normal procedure in exceptional circumstances.— Where the Commissioner is satisfied that it is not possible to follow the procedure laid down for the preparation, amendment, revision and correction of an electoral roll in respect of any electoral area, he may direct that an electoral roll for such electoral area shall be prepared in such a manner as he deems fit.

11. Access to register of births and deaths.—The Registration Officer and any person authorized by him in this behalf shall have access to any register of births and deaths maintained under any law for the time being in force and may collect such information and take such extracts from such register as may

¹ Added vide Act III of 1996 dated 24-03-1996.

be necessary for the purpose of this Ordinance; and every person incharge of such register shall give such information and such extracts from the said register as the said Officer or person may require.

12. Meaning of “resident”.—(1) ¹Omitted.

²(2) A person shall be deemed to be resident of an Electoral Area of his permanent address mentioned in his CNIC:

Provided that where a person desires to be enrolled in an Electoral Area where he is residing temporarily and his address as such is mentioned in his CNIC, he may be enrolled in Electoral Area of his temporary residence on the production of certificate of the Registration Officer of the Electoral Area of his permanent address to the effect that he is not enrolled as voter in that area.”

³(3) The wife of any such person as is referred to in sub-section (2) and such of his children as are entitled to be enrolled shall, if they ordinarily reside with such person be deemed to be resident in the electoral area in which such person is deemed to be resident under that sub-section.

(4) A person who is detained in prison or other legal custody shall be deemed to be resident in the electoral area in which he would have been resident if he had not been so detained.

⁴(5) Where the residence of a State subject is in doubt, he may himself indicate the electoral area on the electoral roll of which he desires to be enrolled:

Provided that Registration Officer of Electoral Area of his permanent residence provides certificate regarding his non enrolment in the Electoral Area of his permanent residence as mentioned in the CNIC.

13. No. Person to be enrolled more than once or in more than one electoral area.—⁵(1) No person shall be entitled to be enrolled:-

- (a) on the electoral roll for any electoral area more than once; or
- (b) on the electoral rolls for more than one electoral area;

¹ Omitted vide Act XIII of 2016 dated 09-02-2016

² Substituted vide Act XIII of 2016 dated 09-02-2016

³ Substituted vide Act XI of 1995 dated 25-6-1995

⁴ Added vide Act XIII of 2016 dated 09-02-2016

⁵ *Ibid*

¹(2) Whoever contravenes Section 13 of this Ordinance shall be punished with imprisonment which may extend to one month and fine not less than rupees five thousand or both.

²**13-a. Preparation and revision of electoral rolls.**—(1) The Commissioner may, at any time, by order direct that an electoral roll of any electoral area, be prepared afresh or revised, if he, for any reason, considers such preparation or revision to be necessary.

(2) The procedure provided for the preparation of the electoral rolls shall, as far as may be followed for the purpose of revision of such rolls.

14. Validity of electoral rolls, etc. not affected by reason of any mistake.—An electoral roll shall not be invalid by reason of any mis-description of a person enrolled thereon, or of omission of the name of any person entitled to be so enrolled or of inclusion of the name of any person not so entitled.

³**15. Commissioner's power to include a name in an electoral roll.**—⁴Subject to Section 13-A, the Commissioner may at any time before announcement of election schedule order:-

- (a) The inclusion in an electoral roll of the name of any person entitled to be enrolled on such electoral rolls, and such name shall from the date of such order form part of the electoral roll;
- (b) The exclusion from an electoral roll of the name of any person who has died or has become disqualified to be a voter, and such name shall, from the date of such order stand excluded from that roll; and
- (c) The removal of the name of any person from an electoral roll where such removal becomes necessary due to the repetition of the name in the same electoral roll or in the electoral rolls of more than one electoral area.”

⁵15-A. **Breach of Official Duty.**— Where a Registration Officer, an Assistant Registration Officer or any other person appointed in connection with official duty under this Ordinance, willfully or without reasonable excuse, commits breach of official duty by an act or omission, the Commissioner may suspend such officer or person and initiate proceedings against him and refer the case alongwith statement of allegation to the Government for disciplinary action.

¹ Added vide Act XIII of 2016 dated 09-02-2016

² Substituted vide Act III of 1996

³ Substituted vide Act III of 1996.

⁴ Substituted vide Act XIII of 2016 dated 09-02-2016

⁵ Added vide Act XIII of 2016 dated 09-02-2016

¹15-B. **Certain offences triable by the Registration Officer.**- Notwithstanding anything contained in the Code of Criminal Procedure, 1898 (Act V of 1898), the Registration Officer, if so authorized by the Government in this behalf, may,-

- (a) exercise the powers of Magistrate of the first class under the said Code in respect of the offences punishable under section 172, 173, 174, 175, 177, 178, 179, 180, 182, 186, 187, 188, 189, 191, 196, 197, 198, 199, 200, 464, and 471 of Azad Penal Code, 1860 (Act XL of 1860); and
- (b) take cognizance of such offence and shall try it summarily in accordance with the provisions of the said Code relating to summary trial.

16. Power to make rules.— The President, may, after consultation with the Commissioner, make rules for carrying out the purpose of this Ordinance.

17. Bar of jurisdiction.—No Court shall question the validity of the electoral rolls prepared under this Ordinance or the legality or propriety of any proceedings or action taken there under by or under the authority of the Commissioner or the Registration Officer.

18. Commissioner's power to remove difficulties.—If any difficulty arises in giving effect to the provisions of this Ordinance or an order made there under, the Commissioner may, from time to time, make such provisions or give such directions as appear to him to be necessary for the removal of the difficulty.

²**19. Summary trial of offences.** The offence under this Ordinance shall be tried in accordance with the provisions of Chapter XXII of the Code of Criminal Procedure, 1898 (Act V of 1898) relating to the summary trials.

Sd/-

(Malik Muhammad Aslam Khan)
*Secretary to Azad Government of
 the State of Jammu & Kashmir,
 (Law Department)*

¹ Added vide Act XIII of 2016 dated 09-02-2016

² *Ibid*

**THE AZAD GOVERNMENT OF THE STATE OF JAMMU AND KASHMIR
LAW AND PARLIAMENTARY AFFAIRS, MUZAFFARABAD**

NOTIFICATION

In exercise of the powers conferred by Section 16 of the Azad Jammu and Kashmir Electoral Rolls Ordinance, 1970, the President, in consultation with the Election Commissioner is pleased to direct that the following amendment shall be made in the Azad Jammu and Kashmir Electoral Rolls Rules, 1970, namely: -

In Forms II, III and IV annexed with the aforesaid rules, for '1970' substitute '1974' wherever it occurs.

Sd/-
(MALIK MUHMMAD ASLAM KHAN)
*Secretary Law & Parliamentary Affairs,
Azad Govt. of the State of Jammu & Kashmir.*

No. 631-691/SL/74, Dated the March, 11, 1974.

**THE AZAD GOVT. OF THE STATE OF JAMMU AND KASHMIR
LAW SECRETARIAT, MUZAFFARABAD**

NOTIFICATION

The Azad Government of the State of Jammu and Kashmir is pleased to make the Azad Jammu and Kashmir Electoral Rolls Rules, 1970, forming annexure 'A' to this Notification.

Sd/-
(MALIK MUHMMAD ASLAM KHAN)
*Secretary to Azad Government of the
State of Jammu and Kashmir
(Law Department)*

No. 862-962/SL/70. Dated 09-03-1970.

Annexure 'A'

**THE AZAD JAMMU AND KASHMIR,
ELECTORAL ROLLS RULES, 1970**

In exercise of the powers conferred by section 16 of the Azad Jammu and Kashmir Electoral Rolls Ordinance, 1970, the President after consultation with the Election Commissioner is pleased to make the following rules, namely: -

THE AZAD JAMMU & KASHMIR ELECTORAL ROLLS RULES, 1970.

1. Short title and commencement.-(1) These rules may be called the Azad Jammu and Kashmir Electoral Rolls rules, 1970.

(2) They shall come into force at once.

2. Definitions.- In these rules unless, there is anything repugnant in the subject or context,-

(1) 'Form' means a form appended to these rules and includes translation thereof into any language;

¹(1-a) (i) 'ID Card No. or IDC No.' means the number mentioned in CNIC, original Form B or photo bearing identity card for refugees of Jammu & Kashmir 1989 and afterward issued by the Government, as the case may be." and

(ii) In Form I to IV appended with the said rules, the word and brackets "(if any)" wherever occurring with reference to ID Card No., shall be omitted.

(2) 'Ordinance' means the Azad Jammu and Kashmir Electoral Rolls Ordinance, 1970.

(3) 'Publish' with the grammatical variations, means exhibition at a place accessible to the public;

(4) 'Revising Authority' means a person appointed by the Commissioner under rule 9 to hear claims and objections relating to electoral roll of one or more electoral areas; and

(5) 'Section' means section of the Ordinance.

3. Form, Language and arrangement of electoral rolls.- (1)The electoral roll for such electoral area shall be in Form I.

¹ Added vide notification No. LD/vet/28-40/2016 dated 26-02-2016

(2) It shall be prepared in Urdu or English and be in such convenient parts as may be directed by the Commissioner.

(3) Subject to any directions issued by the Commissioner, the names enrolled in electoral rolls or part thereof shall be numbered serially.

4. Statement of certain persons holding certain Offices.-(1) Any person referred to in sub-section (3) or sub-section (4) of section 12 may before such date as may be fixed by the Commissioner, make an application in Form III for his or her enrollment to the Registration Officer of the electoral area in which he or she would have been resident if he or she were not in the Government Services or a public office or for any other reason resides in another electoral area.

(2) If the Registration Officer is satisfied that the person making the application under sub-rule (1) is entitled to do so, he shall enroll as elector such person and his wife and such of his children as ordinarily reside with him in the electoral area as applied for by him.”

5. If information to be supplied by occupants of dwelling houses.-(1) The Registration Officer may, for the purpose of preparing the electoral roll, obtain a statement in Form II from the occupants of dwelling houses in an electoral area.

(2) Every statement as is referred to in sub-rule (1) shall be signed by or bear the thumb impression of the head of the house-hold or of any other member thereof who is eligible to be enrolled in the electoral roll.

(3) Each statement shall contain a certificate from the enumerator that the statement under the sub-rule (1) was obtained after a personal visit to the house and also a certificate by the supervisor to the effect that the entries therein were verified or corrected in each statement after a house to house visit.

6. Preliminary publication.-(1) As soon as may be, after the draft electoral roll for an electoral area is ready, the Registration Officer shall publish it in Form I together with a notice inviting claims and objections at his office and at such other place or places as the commissioner may direct.

(2) The draft electoral roll mentioned in sub-rule (1) for every electoral area shall be prepared on the basis of statements obtained under rule 5 and no such roll shall be published until the entries therein have been verified to the extent of at least ten percent by a house to house visit by a person other than the persons obtaining and verifying the statements.

(3) Notwithstanding anything contained in sub-rule (2) or rule 5 where in the opinion of the Commissioner it is not possible for the preparation of the electoral roll of any electoral area to follow the procedure laid down in that sub-rule or that rule, he may direct that the electoral roll shall be prepared in such manner as he thinks is best suited for the purpose.

(4) When the Registration Officer publishes under rule (1) the draft electoral roll for an electoral area the notice for inviting claims and objections to be published therewith shall clearly mention the period fixed under rule 7 during which such claims and objections shall be filed.

7. Period for lodging claims and objections.- Every claim for inclusion of a name in the electoral roll and every objection to or application for correction of any entry therein shall be lodged within a period of thirty days next following the date of the publication of the draft roll under rule 6.

8. Form of claims and objections.-Every claim for inclusion of a name in the electoral roll shall be in Form IV and every objection to any entry therein shall be in Form V.

9. Appointment of Revising Authority.-The Commissioner shall, for a group of electoral areas, appoint a Revising Authority for the purpose of deciding claims and objections with respect to electoral rolls for such electoral areas.

10. Manner of lodging claims and objections.- (1) A claim or objection shall be addressed to the appropriate Revising Authority and shall either be presented to that Authority or to the Registration Officer or to such other officer as may be designated in that behalf by the Commissioner or be sent by post to the Revising Authority.

(2) A claim shall be signed by the person making it and shall unless sent by post, be presented by the claimant himself or by an agent authorized by him in writing in this behalf.

(3) No person shall prefer an objection to the inclusion of any name in the electoral roll unless his name appears in the electoral roll of that electoral area.

(4) The person claiming to be enrolled on the electoral roll of an electoral area or objecting to the inclusion of any name in the electoral roll may furnish such proof alongwith Form IV or Form V, as the case may be as he may like to adduce in support of his claim or objection.

(5) When an objection is made to the inclusion in the electoral roll of any person whose name appears therein, such objection shall contain in respect of such person all the particulars required to be filled in the roll.

(6) If any particular entry in the electoral roll is not correct, the person to whom the entry relates may apply to the appropriate Revising Authority for the Correction thereof in form VI.

(7) A person desiring the transfer of his name from the electoral roll or one electoral area to that of another shall separately prefer to the appropriate Revising Authorities:-

- (a) an objection to the inclusion of his name in the roll in which it has been included; and
- (b) a claim for the inclusion of his name in the other.

11. Rejection of claims and Objections.-Any claim or objection not made within the period or in the manner specified in these rules or made or presented by a person not entitled to make or present shall be rejected.

12. Application by the Registration Officer for inclusion of name.-The Registration Officer may, within the period specified in rule 7, apply to the Revising Authority:-

- (a) for the inclusion in the electoral roll of the name of any person left out due to inadvertence or the absence of timely information while preparing the draft electoral roll; or
- (b) for the exclusion of any name from the electoral roll or any correction of electoral rolls printing or other error which he is himself authorized to make under sub-section (3) of Section 10.

13. Register of claims and objections. - A Register of claims and objections shall be maintained by every authority or officer to whom claims and objections may be presented under sub-rule (1) of rule 10.

14. Notice of claims and objections.- Except where a claim or objection is rejected under rule 11 or being valid *prima facie* is decided without further enquiry the Revising Authority shall cause to be served:-

- (a) in the case of a claim, a notice in Form IV (part II) on the claimant or his agent; and

- (b) in the case of an objection, a notice in Form V (Part II) on the objector and a notice in Form V (Part III) on the person to whom the objection relates.

15. Service of notice.-Every notice to be served on any person under rule 14 may be served either personally or by post.

16. Enquiry into claims and objections.- (1) On the day fixed for the purpose the Revising Authority shall hold a summary enquiry into each claim or objection in respect of which it has issued notice under rule 14 and shall record its decision thereon.

(2) While hearing a claim or objection, the Revising Authority may, besides the claimant or the person objecting to any entry, hear such person as desires to be heard in connection with the claim or objection.

(3) The claimant or the person objecting to any entry or any person who is heard under sub-rule (2) shall not be entitled to any adjournment:

Provided that the Revising Authority may, if it so desired, adjourn the case to any other date.

(4) The Revising Authority shall, after considering any verbal or written objection preferred, decide any application made under sub-rule (6) of rule 10 and any application made by the Registration Officer under rule 12.

(5) Every decision of the Revising Authority under this rule shall be communicated to the appropriate Registration Officer and shall be final.

(6) The Revising Authority shall bring to the notice of the Registration Officer for correction of any clerical, printing or other error which it discovers in the electoral roll.

17. Correction of the rolls.- (1) The Registration Officer shall correct the roll in accordance with the decisions of the Revising Authority under rule 16.

(2) The Registration Officer may further correct any clerical, printing or other error subsequently discovered in the roll.

18. Final publication.-The Registration Officer shall, after making additions, deletions, modifications or corrections under sub-section (3) of section 10, Publish in Form 1 the final electoral roll at his office and at such other place or places as the Commissioner may direct.

19. Preparation of electoral rolls afresh.- (1) For the purpose of preparation of roll afresh under clause (2) of sub-section (6) of section 10 the

procedure laid down for the preparation of electoral rolls shall, as far as may be, followed.

¹(2) The Electoral roll as prepared afresh under sub-rule (1) and published under sub-section (4) of section 10 of the Ordinance shall, upon its notification by the Commissioner, be deemed to be the Electoral Roll for the Electoral Area concerned and shall come into force immediately, on such notification.

²**20. Amendment of the roll.** (1) Any person, whose name is not included in an electoral roll prepared under the Ordinance, and who claims that he was or is entitled to be enrolled on that roll, may apply to the appropriate Registration Officer alongwith the Photostat copy of the identity card issued to him under the National Registration Act, 1973, (LVI of 1973), for the inclusion of his name therein, and if the Registration Officer is satisfied after giving such notice and making such enquiry as he may consider necessary that the applicant was or is entitled to have his name so enrolled, he shall amend the roll by making necessary entries therein relating to the applicant.

(2) Any person may apply to the Registration Officer for the correction of an entry in an electoral roll for the time being in force; and

(a) if the entry relates to the applicant and the Registration Officer is satisfied after giving such notice and making such enquiry as he may consider necessary that the entry relates to the applicant and is erroneous or defective in any particular, he shall amend the electoral roll accordingly; and

(b) if the entry does not relate to the applicant and the Registration Officer is satisfied after giving notice to the person to whom the entry relates and after making such enquiry as he may consider necessary that the entry is erroneous or defective or should be deleted, he shall amend the electoral roll accordingly.

(3) Where, at any time, any clerical, Printing or other error, apparent on the face of the record, in any entry in an electoral roll for the time being in force, comes to the notice of the Chief Election Commissioner or the Registration Officer, he may, of his own motion and without notice to the person to whom the entry relates, correct such error.

¹ Amended vide notification No. 50-120/LD/96 dated 28-01-1996.

² Amended vide notification No. 50-120/LD/96 dated 28-01-1996.

(4) No application under sub-rule (1) or sub rule (2) shall be entertained nor shall any amendment of any electoral roll be made under this rule at any time after the notice of election of the representatives of the people on the basis of adult franchise has been issued and before such representatives have been elected.

(5) When an electoral roll has been amended under sub-rule (1) by the Registration Officer, corresponding amendment shall be made in the copy of the electoral roll in his custody as well as in the copies of the roll kept at other places under rule 21.

(6) Every amendment made under this rule shall be signed by the person who makes the amendment and the electoral roll in which such amendment is made shall thereupon be deemed to have been amendment accordingly.

20.A Subject to the provisions of sub rule (4) of rule 20, Registration Officer of appropriate jurisdiction may upon on application made to him in that behalf and upon such enquiry as he may deem necessary enroll a state subject who carries on business or works for gain at a place outside the territories of Azad Jammu and Kashmir and Pakistan as voter in the electoral area in the territories administered by the Government where he owns or possesses a dwelling house or other immovable property.

21. Custody and preservation of the electoral rolls.-(1) After the electoral roll for an electoral area has been finally published, the following papers shall be kept in the Office of the Registration Officer and at such place or places as the Commissioner may direct for a period of one year unless their retention for longer period is ordered by the Commissioner, namely: -

- (a) Three copies of the draft electoral rolls published under rule 6;
- (b) Applications made under sub-rule (1) of rule 4;
- (c) Statements made under sub-rule (1) of rule 5;
- (d) Claims and objections to the draft electoral roll and application for correction of any particulars in the roll;
- (e) Decisions of the Revising Authority;
- (f) Applications made by the Registration officer under rule 12, and
- (g) Five copies of the electoral Rolls as finally published under rule 18.

(2) Copies of the electoral rolls published under rule 18 for any electoral area in excess of the number required for preservation under sub-rule (1) shall be deposited in such place as the Commissioner may direct and the copies of the electoral roll so deposited shall be available for sale to any person making an application to that effect and at the rate of ¹“Six rupees” per page of the electoral roll.

(3) The papers referred to in sub-rule (1) and the copies of the rolls deposited under sub-rule (2) may be disposed off, when no longer needed, in such manner as the Commissioner may direct.

(4) Every person shall have the right to inspect during office hours the documents referred to in sub-rule (1) and to obtain attested copies thereof on payment of the following fees.

- (a) One rupee for inspection of each document;
- (b) One rupee for supply of copy for the first two hundred words or less and fifty paises for every additional one hundred words or fraction thereof;

(5) Every application for inspection of documents or supply of copies shall be accompanied by court fee stamps of the requisite value.

¹ Substituted vide notification No/LD/414-24/2011 dated 14-5-2011

FORM NO. 1**(See rules 6 & 18)****ELECTORAL ROLL**

Name of the Electoral area _____

Name of PatwarHalqa/Tapadar Circle _____

Tehsil / Taluka _____ District _____

Date of publication of draft/final roll _____

S. No.	Name with ID Card No.	Father's/Husband's Name	Profession	Age	Address
1	2	3	4	5	6

Signature of Registration Officer

FORM NO. II**(See Rule 5)****STATEMENT CONTAINING PARTICULARS OF ELIGIBLE
VOTERS**

Name and particulars of persons residing in House No. _____

Street / Mohallah _____ City / Town / Village _____

PatwarHalqa / Tapadar Circle _____

Tehsil / Taluka _____ District _____

eligible to be enrolled on the electoral roll of electoral area

S. No.	Name	Father's / Husband's Name	Profession	Age	ID Card No.	Previous Serial No. of voter's list (if any)
1	2	3	4	5	6	7

In case of Jammu & Kashmir State Subjects residing
in Pakistan _____

—

Previous address. _____

House No. _____ Ward / Street _____

Mohallah _____ Village _____

Tehsil _____ District _____

Note.- Preliminary and final electoral roll shall be displayed for public inspection at conspicuous places in each electoral area. In order to ensure that your name as well as the names of the members of your family have been entered in the roll, you are advised to inspect the rolls on both occasions. If any name is found to be omitted, or there is any mistake in the draft rolls, please apply to the Registration Officer concerned on the prescribed form, for inclusion of the name or for correction of the mistake, as the case may be. Please also inspect the final list, when published to ensure that all the entries have been correctly recorded therein.

RECEIPT

Received a statement (Form-II) from Mr. / Mrs. / Miss. _____

_____ Son / Wife / Daughter of _____

H. No. _____ Street / Mohallah _____

City / Town / Village _____ Tehsil / Taluka _____

District _____

SIGNATURE OF ENUMERATOR
NAME AND ADDRESS _____

Date _____

DECLARATION OF THE HEAD OF HOUSE HOLD.

Certified that the above particulars are correct to the best of my knowledge and belief and that neither I have nor any of the members of my family mentioned above has applied for enrolment in the electoral roll of any other electoral area.

Signature or thumb impression
of the Head of the Household
or any other member of the
family eligible to be enrolled
in the electoral roll.

Date _____

1. Certified that the above particulars have been obtained after a personal visit to the house.

Signature of Enumerator.

2. Certified that the above particulars have been verified after a personal visit to the house and corrections made wherever, necessary.

Signature of Supervisor.

3. Certified that the names and particulars of all eligible voters have been entered in the master copy of register of voters.

(Signature of Enumerator)

Name _____

Address _____

(Signature of Supervisor)

Name _____

Address _____

Countersigned

Signature of Assistant Registration Officer

Name _____

Address _____

FORM – III**[See rule – 4 (I)]****APPLICATION BY PERSON FOR REGISTRATION IN HIS HOME/ TOWN**

I hereby seek under sub-section (2) of section 12 of the Electoral Rolls Ordinance 1970 enrollment in the electoral roll of _____ (electoral area) in which I would have been resident if I had not been residing in the electoral area other than the electoral area of my home / town for being in service or any other reason. My particulars for registration in the electoral area of my home/town are given below: -

- 1- Name _____
- 2- Sex (Male / Female) _____
- 3- Father's / Husband's name _____
- 4- Profession with complete Address _____

- 5- Age on 1st _____
- 6- Address in the electoral area where registration is sought: -
 - (i). House Number, if any _____
 - (ii). Street / Mohallah _____
 - (iii). City / Town / Village _____
 - (iv). PatwarHalqa / Tapadar Circle _____
 - (v). Post Office _____
 - (vi). Tehsil _____
 - (vii). District _____

I declare and solemnly affirm that: -

- (i). I am a state subject.
- (ii). My wife / Son / Daughter whose particulars are given below and who is / are also state subject ordinarily resides with me and should be registered in the electoral roll of the electoral area mentioned above.
- (iii). Neither I have nor any member of my family mentioned below has applied for enrollment in the electoral roll of any electoral area.

S. No.	Name	Sex (Male / Female)	Father's / Husband's Name	Religion	Profession	Age	IDC. No.
1	2	3	4	5	6	7	8
1.							
2.							
3.							
4.							
5.							

Date _____

Place _____

(For use in the office of Registration Officer)

Statement received on _____ 2016

Registered in the electoral roll for the electoral area _____

at serial No. _____

Date _____

**Signature of
Registration Officer.**

FORM – IV**(See rule 8)****PART I. CLAIM FOR INCLUSION OF NAME**

1. Name of electoral area _____
2. (i) Name of Claimant _____
(ii) ID-Card No. _____
3. Sex (Male / Female) _____
4. Father's / Husband's Name _____
5. Profession _____
6. Particulars of residence with reference to which entry in electoral roll is claimed: -
 - (i) House No. (if any) _____
 - (ii) Street / Mohallah _____
 - (iii) City / Town / village _____
 - (iv) PatwarHalqa / Tapadar Circle _____
 - (v) Post Office _____
 - (vi) Tehsil / Taluka _____
 - (vii) District _____
7. In case of Jammu and Kashmir state subject residing in Pakistan
Previous Address: -
 - House No. _____
 - Ward / Street _____
 - Mohallah _____
 - Village _____
 - Tehsil _____
 - District _____

8. I hereby state as follows:-

- (i) I am state Subject.
- (ii) My age on the 1st _____ was _____ year and _____ months.
- (iii) I have not been declared to be of unsound mind by a competent Court.
- (iv) I ordinarily reside / own / am in possession of a dwelling house or other immovable property at the address mentioned in paragraph above.
- (v) that my name has not been included in the electoral roll of this or any other electoral area.

OR

That my name has been included in the electoral roll for _____ electoral area and that I have applied for its exclusion there from.

- (vi) I have not applied for the inclusion of my name in the electoral roll of any other electoral area.

9. I request that my name may be registered in the electoral roll for the electoral area mentioned in paragraph I above.

I do hereby further declare and solemnly affirm that the particulars mentioned above are true to the best of my knowledge and belief.

Dated _____

**Signature or thumb impression
of claimant**

Postal Address _____

AUTHORITY

I hereby authorize _____

Son / daughter / wife of _____ to present
this claim on my behalf.

Dated _____

**Signature or thumb impression
of claimant**

**Signature or thumb impression
of agent.**

Postal Address of agent _____

(To be filled in by the office of the Revising Authority)

Claim No. _____

Filed on _____

Date of hearing _____

Received notice of date of hearing

Date _____

**Signature or thumb impression
of claimant/agent**

Decision of the Revising Authority

**Signature of the
Revising Authority**

PART II NOTICE

(See rule 14)

(To be filled in by the claimant)

To

Name of the claimant _____

Son/wife/daughter of _____

Full address of the claimant _____

(to be filled in by the office of the Revising Authority)

Reference: -

Claim No. _____ of _____

Son/wife/daughter of _____

Resident of _____

for inclusion of his/her name in the electoral roll for _____

electoral area. Take notice that the claim will be heard at _____
_____ (Place)

at _____ on _____

(Time)

(date)

and you are directed to be present at the hearing with such further evidence, if any as you may wish to adduce.

Date _____

Revising Authority

CERTIFICATE OF SERVICE OF NOTICE

(to be filled in by the Serving officer unless served by post)

Certified that the notice on the claimant has been duly served by methis _____ day of _____, 2016

on _____ personally.

(name)

Date _____

Place _____

(Serving Officer)

RECEIPT

Received a claim for inclusion of name (Form IV) from

Mr./Mrs/Miss _____

Son/wife/daughter of _____

House No. _____ Street/Mohallah _____

City/Town/Village _____ Tehsil / Taluka _____

District _____

**Signature of Revising Authority/
Registration Officer /
Asstt.Registration Officer**

Date _____

Name & Address: _____

FORM V
FOR MUSLIMS

(See rule 8)

PART 1. OBJECTION TO INCLUSION OF NAME

1. Name of electoral area _____
2. Particulars of entry objected to : -
 - (i) (a) City/Town/Village _____
 - (b) Street/Mohallah _____
 - (c) Serial No. of entry _____
 - (ii) Name of the person objected to _____
 - (iii) Sex (Male/Female) _____
 - (iv) Father's/Husband's name _____
 - (v) Profession _____
 - (vi) Age _____
 - (vii) Address with House No. (if any) _____

3. Particulars of objector: -
 - (i) Name _____
 - (ii) Sex (Male/Female) _____
 - (iii) Father's/Husband's name _____
 - (iv) Profession _____
 - (v) Details of entry relating to objector's name in the electoral roll of:-
 - (a) City/Town/Village _____
 - (b) Street/Mohallah _____
 - (c) Serial No. of entry _____
4. I object to the entry the particulars of which are mentioned in paragraph 2 above on the following grounds: -
 - (a) _____
 - (b) _____
 - (c) _____

DECLARATION

I hereby declare that the particulars mentioned above are true to the best of my knowledge and belief.

Signature or thumb impression of
Objector.

Date _____

Postal Address _____

(to be filled in by the office of the Revising Authority)

Objection No. _____

Filed on _____

Date of hearing _____

Received notice of date of hearing.

Date _____

Signature or thumb impression of
Objector

Decision of the Revising Authority

Signature of the Revising Authority

PART II – NOTICE

(See Rule 14)

(To be filled in by the objector)

To

Name of the Objector _____

Son/wife/daughter of _____

Full address of the objector _____

(To be filled in by the Office of the Revising Authority)

Reference: -

Objection No. _____
regarding inclusion of the name of _____
son/wife/daughter of _____
resident of _____
in the electoral roll for _____ electoral area.
take notice that objection will be heard at _____
_____ (Place)
at _____ on _____ and you are directed to be
(time) (date)
present at the hearing with such further evidence, if any as you may wish
to adduce.

Date _____
Place _____ (Revising Authority)

CERTIFICATE OF SERVICE OF NOTICE ON OBJECTOR

(To be filled in by the Serving Officer unless served by post)

Certified that the notice on the objector has been duly served by me

this _____ day of _____ on _____
personally. (name)

Date _____
Place _____ Serving Officer

PART III – NOTICE

(See rule 14)

(To be filled in by the objector)

Name of person the entry relating to whose name is objected to _____
son/wife/daughter of _____
full address _____

(To be filled in by the Office of Revising Authority)

Reference: -

Objection No. _____
Name of the Objector _____
son/wife/daughter of _____
Full address _____

Take notice that the objection will be heard at _____
_____ (place)
at _____ on _____ and you are
_____ (time) _____ (date)
directed to be present at the hearing with such evidence as you may wish to
adduce.

The grounds of objection (in brief) are : -

- (a) _____
- (b) _____
- (c) _____

Place _____
Date _____ (Revising Authority)

CERTIFICATE OF SERVICE OF NOTICE ON THE OPPOSITE PARTY

(To be filled in by the Serving Officer unless served by post)

Certified that the notice has been duly served by me this _____
day of _____ on _____ personally.
_____ (name)

Place _____
Date _____ Signature of Serving Officer

RECEIPT

Received objection to the inclusion of name (Form V) from
Mr./Mrs./Miss _____ son/wife/daughter
of _____ House No. _____ Street/Mohallah _____
City/Town/Village _____ Tehsil/Taluka _____
District _____

Date _____
Signature of Revising Authority/
Registration Officer/
Assistant Registration Officer
Name and Address _____

FORM VI
[See rule 10(6)]

PART I

**APPLICATION FOR CORRECTION OF PARTICULARS IN AN ENTRY
IN THE ELECTORAL ROLL**

To

The Revising Authority,

I submit that the entry relating to myself which appears at serial No. _____
of the electoral roll of _____ is not correct.
(name of electoral area)

It should be corrected to read as follows: -

Place _____
Date _____

Signature or thumb impression of the
applicant.

(To be filled in by the office of the Revising Authority)

Application No. _____
Filed on. _____
Date of hearing _____

Received notice of date of hearing

Date _____

Signature or thumb impression of the
applicant.

Decision of the Revising Authority

Signature of the Revising Authority.

**PART II
NOTICE**

(To be filled in by the applicant)

To

Name of applicant _____
son/wife/daughter of _____
Full address of the applicant _____

(To be filled in by the office of the Revising Authority)

Reference: -

Application No. _____ of _____
son/wife/daughter of _____
resident of _____
for correction of particulars in an entry in the electoral roll for _____
electoral area.

Take notice that your application for correction of certain particulars in the
entry relating to you shall be heard at _____
(place)
at _____ on _____
(time) (date)

and you are directed to be present at the hearing with such further evidence, if any,
as you may wish to adduce.

Date _____
Place _____ (Revising Authority)

CERTIFICATE OF SERVICE OF NOTICE

(To be filled in by the Serving Officer unless served by post)

Certified that the notice on the applicant has been duly served by me
this _____ day of _____ on _____ personally.
(name)

Date _____
Place _____ (Serving Officer)

RECEIPT

Received application for correction of particulars (Form VI) from
Mr./Mrs./Miss. _____ son/wife/daughter
of _____ House No. _____ street/Mohallah _____
_____ City/Town/Village _____
Tehsil/Taluka _____ District _____

Date _____

**Signature of Revising Authority/
Registration Officer/
Assistant Registration Officer.**
Name and address _____
